

Johnson City Council Meeting

Minutes, June 17, 2025

Opening: The meeting was called to order at 7:00 p.m. by Mayor Vince Whitehead. The Council and attendees stood for the Pledge of Allegiance.

Roll Call: Mayor Whitehead called roll. In attendance were Council Members Jacqueline Moritz, Randy Anderson, Margaret McCrea, Mayor Whitehead and City Recorder Judy Davis.

Approval of April Minutes: The Council took time to review the minutes of the May City Council Meeting and the minutes of the May Budget Committee meeting. Jacqueline Moritz moved to adopt the minutes as presented; Randy Anderson seconded the Motion. Mayor Whitehead called for a vote. Mayor Whitehead voted aye; Jacqueline Moritz voted aye; Margaret McCrea voted aye; Randy Anderson voted aye. There were no Nay votes.

Candidates for City Council Position: Mayor Whitehead announced that we have interviewed two people to replace Angie Long, who resigned, and that one more person has applied, Mike Tranquilla. The Council members interviewed him for the position. Mr. Tranquilla has lived in Johnson City for six years, he is retired. Before he retired, he was in both city and federal law enforcement, was a director of customer service for Valley Systems, a computer company, and was a public safety consultant for CMSI, Computer Management Services Inc.. He designed a computer-assisted 911 system for CMSI. He has also taught college courses in a California community college. He has also worked in three different HOAs, and wants to get involved in Johnson City's affairs.

Nomination for open position: Mayor Whitehead called for a nomination for the open position. Margaret McCrea nominated Luan Evans, who interview with the Council in May. Jacqueline Moritz seconded the motion. Mayor Whitehead asked if there were other nominations. Jacqueline Moritz nominated Mike Tranquila, Randy Anderson seconded the motion. Mayor Whitehead called for votes for Luan Evans. The votes for Ms. Evans were Margaret McCrea, aye, Jacqueline Moritz, aye, Randy Anderson, aye, and Vince Whitehead, aye. There were no votes for Mike Tranquila.

Oath of Office: Mayor Whitehead administered the Oath of Office to Luan Evans for the City Council position, and Ms. Evans and City Recorder Judy Evans signed the required documents.

Budget Resolution: Mayor Whitehead called attention to Resolution #336, Declaring Johnson City's Election to Receive State Revenues. A copy of the resolution is attached to these minutes. Mayor Whitehead explained that the resolution allows the city to receive distribution of state funds to cities following the criteria set by state statute ORS 221.760 and ORS 221.770. The resolution would allow the city to receive funds for the fiscal year 2025 – 2026. The funds would come from the state marijuana tax, cigarette tax, liquor tax, and gas and highway taxes, which are dedicated to road repair in the city. These are the same revenue sources the City has received in previous years, and there is no indication that there would be any new revenue sources or any loss of revenue sources. Randy Anderson moved that the Council adopt Resolution #336, Jacqueline Moritz seconded the motion. Mayor Whitehead called for a vote. Randy Anderson, aye, Jacqueline Moritz, aye, Luan Evans, aye, Margaret McCrea, aye, Vince Whitehead, aye. There were no nay votes.

Adoption of Budget for FY 2025-2026: Mayor Vince Whitehead and City Recorder Judy Davis presented Resolution #337, Adopting the Budget for fiscal year 2025-2026 to the City Council, which included a copy of the budget itself. A copy of Resolution #337, including the annual budget, is attached to these minutes. City Recorder Davis stated that this is the same budget that was approved at the May 20, 2025 meeting. Margaret McCrea moved to accept Resolution #337, the City Budget for FY 2025-2026; Randy Anderson seconded the motion. Mayor Whitehead called for a vote. Randy Anderson, aye, Jacqueline Moritz, aye, Luan Evans, aye, Margaret McCrea, aye, Vince Whitehead, aye. There were no nay votes.

Resignation: Council member Randy Anderson resigned from City Council for personal reasons. He gave his good-byes to the Council and left the meeting at that point. He left with the goodwill of the City.

Report on Progress toward Obtaining a Johnson City Website: Margaret McCrea read a statement explaining the search for web designers and web hosts. That report is incorporated in these minutes as follows (in italics), and a copy is also attached to these minutes: *As of June 17, 2025, 1. Vince made a plan and timeline for our search process.*

2. We made a couple versions of what we are looking for: Simple, few pages, email links, zoom link, news or announcements, calendar, document access; mobile friendly, ADA compliant, secure.

3. Did online search for potential providers. Made a list of nine, including two from Portland.

4. Pared that down to five and contacted all of them. Four offered online meetings, which we did this week and last; one replied by email

with all the information we are seeking. Of those five, two are clearly not a good fit, so we're down to three.

5. In the meantime, we connected with the man who created our unofficial website, who has been helpful and informative, so he's in the mix.

6. We have referrals to two other providers whom we will contact in the next few days. Therefore, we have up to six potential web designers and hosts.

7. The next step will be to sort and organize the information we've created, follow up with any clarifications we wish to make, create a comparison chart or spreadsheet, and at the same time refine the standards of what we're looking for in our website.

8. We've looked at ORS279B.065A regarding procurement: "A contracting agency may award a public contract for goods or services that does not exceed a contract price of \$25,000 in any manner the contracting agency deems practical or convenient, including by direct selection or award." A check of the Johnson City Charter shows that our procurement process is to follow Oregon state law. We do not have to solicit three bids but we can if we want to, we do not have to take the lowest price, but we do have to be fair and reasonable and document our standards and process.

10. We hope to have our website up and operative in four months, if possible. The costs appear to be about \$600 - \$750 to create the site and \$150 to \$250/year to host it, with other costs for additional services that we may select.

11. We expect to have a more defined report and recommendation to bring to the Council at the July City Council meeting.

Mayor Whitehead reported that he will be applying for a .gov domain name. He will be applying for johnsoncityoregon.gov, which he has discovered is still available.

Council member McCrea stated that the research and vetting process will be complete by the July City Council meeting, when we expect to make a decision as to which service provider the City wishes to work with.

Replacing the city's flags: Jacqueline Moritz asked if the replacement flags had been ordered yet. City Recorder Davis reported that they had not been ordered. Mayor Whitehead said he would make sure they get ordered soon.

Adjournment: Margaret McCrea moved to end the meeting; Jacqueline Moritz seconded the motion. Mayor Whitehead called for a vote. Jacqueline Moritz, aye, Luan Evans, aye, Margaret McCrea, aye, Vince Whitehead, aye. There were no nay votes.

The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Margaret McCrea

RESOLUTION #336

DECLARING JOHNSON CITY'S ELECTION
TO RECEIVE STATE REVENUES

Whereas, ORS 221.760 and ORS 221.770 provide for disbursements of funds to cities following criteria developed by state statute.

The City of Johnson City hereby resolves as follows:

Pursuant to ORS 221.760 and ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2025-26.

Adopted by the City Council the 17th day of June 2025.

Approved by the Mayor this 17th day of June 2025.

Mayor Vincent Whitehead, Jr.

Attest _____

I certify that a public hearing before the Johnson City Council was held on June 17, 2025, giving citizens an opportunity to comment on the proposed budget for 2025-26 and on the use of State Revenue Sharing.

City Recorder _____
Signed by Judy Davis.

RESOLUTION #337

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Johnson City, hereby adopts the budget for the fiscal year 2025-26

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2025, and for the purpose shown below are hereby appropriated:

GENERAL FUND:

Expenditures:
Personnel Services \$ 18,300
General Fund Services 47,000
General Contingency 10,000

FUND TOTAL: **\$75,300**

HIGHWAY FUND:

Expenditures:
Highway Services \$135,000
General Contingency 15,000

FUND TOTAL **\$150,000**

SEWER FUND:

Expenditures:
Sewer Services \$158,000
General Contingency 12,000

FUND TOTAL: **\$170,000**

Total Appropriations, All Funds	\$395,300
Total Unappropriated and Reserve Amounts, All Funds	0
TOTAL ADOPTED BUDGET	\$395,300

The above resolution statements were approved and declared adopted on this 17th day of June 2025.

X _____
Signature

X _____
Signature

X _____
Signature

X _____
Signature

X _____
Signature